

MILNTHORPE PARISH COUNCIL

**Draft Minutes of a meeting of Milnthorpe Parish Council held on
Monday 12th August 2019 in the Catholic Church Hall, Milnthorpe at 7.30pm.**

Present: Cllrs Peter Capasso (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Peter Hill, Steven Hurst and Jen Scrogam. Also D Cllr R Audland, Parish Clerk John Scargill and two members of the public.

1. **Apologies for Absence** – Cllr Clare Lachmann (family commitment).
2. **Minutes of the meeting held on 9th July 2019** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso,
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – Cllrs Bingham re agenda item 5.2 and who took no part in the discussion of this item.
5. **Matters arising from the minutes of the meeting on 9th July 2019.**
 - 5.1 Playing field boundary wall (5.1)** – rebuilding work completed, highly satisfactory and on time (pre 31 July). Many plaudits from public. Provision of a replacement plaque for the wall in hand. Clerk to send letter of appreciation to Alan Morphet. Remove from future agendas.
 - 5.2 St. Thomas's Church communications mast (5.2)** – no further developments. Clerk to write to diocese for progress information. Ongoing.
 - 5.3 Renewal of dog fouling signs on playing field (5.3)** – awaiting SLDC response. Ongoing.
 - 5.4 Milnthorpe public toilets (5.4)** – currently awaiting Funding Agreement from SLDC, for signature by MPC, confirming emailed offer dated 18/06/19 (see 8 July minutes – 5.4).
 - 5.5 Inappropriate parking on The Square (5.5)** – remained a problem. Noted that parking on loading bay was a CCC (Highways) responsibility. Insufficient policing by traffic warden. **Agreed** – that MPC install planters and possibly a cycle rack on pavement at roadside outside the old HSBC building to deter parking at that point. Clerk to research costings. Sponsorship funding may be sought. Check with Kath Craig re adding to annual maintenance arrangement.
 - 5.6 Milnthorpe war memorial centenary (5.6)** – no further developments.
 - 5.7 CCTV coverage for Milnthorpe (5.7)** – a letter from Cumbria's Police & Crime Commissioner dated 30 July 2019 confirmed grant funding towards cameras costs was available, subject to police approval on a per-camera basis. A formal application for each camera would be needed – deadline for applications 30 Sept 2019. **Agreed** – MPC to undertake survey of preferred locations and police approval/advice to be sought.
 - 5.8 Clerk's retirement (5.8)** – a number of enquiries had been received and application forms sent out in response – application deadline 31 August 2019. Interview process to follow.
 - 5.9 Fire hazard near Flames takeaway (5.11)** – response awaited from David Johnston. Ongoing.
 - 5.10 – MPC outdoor seats (5.12)** – the four new seats from Glasdon now delivered and awaiting installation. Three plaques, retrieved from the scrapped seats, now cleaned and to be attached. **Approved** – an additional dedicated, (Bolston family-funded) seat. MPC members to meet family to decide on location. Clerk to advise family of MPC approval.
 - 5.11 Old Spar building (5.13)** – was one of several buildings included in a Milnthorpe heritage project proposed by SLDC, subject to funding from Historic England (decision in autumn 2019). Clerk to ask for more details of this project.
6. **Public Participation:**
 - 6.1 Police Report** – received and circulated, showing 11 recorded crimes of note or with community impact recorded for Milnthorpe in the month..
 - 6.2/3 County and District Councils** – Highways' new problem reporting/monitoring system was being increasingly used and proving of value. The Sapphire company employed by Highways for drain cleaning was considered to be doing a good job, as evidenced locally with flood dispersal improvements at the Dallam roundabout. Some remedial action had been taken to deal with the Beetham Road trees, although further work was needed. As mentioned above (5.4) a new grant agreement for Milnthorpe public toilets was now being prepared.
 - 6.4 Electors** – a tree at the Firs Road/Main Street junction was threatening satellite reception, the man responsible for maintaining the Parkhouse Way borders was doing a good job and the MPC public notice board had been cleared of out-of-date material (thanks to Cllr Capasso).

7. New matters for consideration:

7.1 Flagpole for MPC – Agreed in principle, with precise location to be decided.

7.2 Proposed seat on The Strands - covered in 5.10 above.

7.3 The Strands upkeep – David Mason to include in his work list, Atkinsons to tackle weeds.

7.4 Leasgill Quarry Fund – grant application 2019/20 – **agreed** - planters for The Square (see 5.5).

8. Planning matters:

8.1 Applications under consideration by MPC, and SLDC decisions

August 2019 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

| SLDC ref | Address | Applicant | Development | Deadline | MPC Response |
|--------------|---------------------------------|-----------|--|----------|--------------|
| SL/2019/0573 | 17 The Square | | Single-storey rear extension | 12/08/19 | No objection |
| SL/2019/0608 | Booths supermarket | | Provision of 2 vehicle rapid charging points | 12/08/19 | No objection |
| SL/2019/0609 | 3 Scotland Court, Church Street | | Single-storey rear extension | 13/08/19 | No objection |

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

| | | | | | |
|------------------------------|------------------|--|-------------------------|----------|--------------|
| SL/2019/0617 SL/2019/0618 | Cross Keys Hotel | | Single ANPR camera pole | 16/08/19 | No objection |
|------------------------------|------------------|--|-------------------------|----------|--------------|

Decisions received from SLDC

SLDC decision

| | | | | |
|--------------|----------------------------------|--|------------------------------|--------------------------|
| SL/2019/0313 | Highfield Farm, Haverflatts Lane | | Farm worker's dwelling | Refused |
| SL/2019 0400 | Crosby Lodge, Ackenthwaite | | Detached garage & hobby room | Approved with conditions |

8.2 Related matters & correspondence: Continued Flames take-away planning infringements – Clerk to check with SLDC re exterior lighting..

9. Finance.

MPC – FINANCIAL REPORT

MONTH – JULY 2019

MEETING – 12th August 2019

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

| Date | Transaction | Payee/er | Detail | Current a/c | Reserve Funds |
|----------|--------------------------|-----------------|---|-------------|---------------|
| | | | | £ | £ |
| 01/07/19 | Opening balances | | | | 52,671.69 |
| 31/07/19 | Receipts: | Market | Rents collected July | | 369.60 |
| | | Mem Hall | Grant 2019/20 (to be used to buy seats) | | 2,000.00 |
| | “ | Payments: | | | |
| | | DD SLDC | Business rates (market) | 46.00 | |
| | 801 | DD UKFuels | Equip fuel | 20.76 | |
| | | | VAT | 1.11 | |
| | | | | 21.87 | |
| | 802 | 923 Healthmatic | Toilets mtce June | 500.00 | |
| | | | VAT | 100.00 | |
| | | | | 600.00 | |
| | 803 | 924 A2A | Website hosting fee | 65.00 | |
| | | | VAT | 13.00 | |
| | | | | 78.00 | |
| | 804 | 925 Craig | Planters maintenance 2019 | 400.00 | |
| | 805 | 926 Able | War memorial cleaning | 450.00 | |
| | | | VAT | 90.00 | |
| | | | | 540.00 | |
| | 806 | 927 Truvelo | Speed gun calibration | 285.00 | |
| | | | VAT | 57.00 | |
| | | | | 342.00 | |
| | 807 | 928 Robson | Speedwatch postage | 14.64 | |
| | 808 | 929 Morphet | PF wall rebuild | 26,400.00 | |
| | | | VAT | 5,280.00 | |
| | | | | 31,680.00 | |
| | 809 | 930-935 Payroll | July 2019 | 1,679.10 | |
| | 810 | 936 Glasdon | Four outdoor seats | 1,822.20 | |
| | | | VAT | 364.44 | |
| | | | | 2,186.64 | |
| | Total payments in month | | | | -37,588.25 |
| | | | | | |
| 31/07/19 | Closing balances | | | | 17,453.04 |
| | | | | | |
| 31/07/19 | Total funds all accounts | | | | £39,454.30 |

Resolved – that the above payments be **approved**.

9.2 PC quarterly accounts to 30 June 2019 – as circulated – approved.

10. Market - rents for July 2019 £370 (July 2018 £534), year to date £2,972 (2018/19 £3,225).

Written Market Supervisor's report – 'Market very quiet at present. Andrew Bean very ill and will not be back for the foreseeable future. Peter Doolan has also been ill due to an ongoing medical condition. Will keep in touch with them and keep you posted with any developments.'

11. To receive any reports from representatives on outside bodies – none.

12. Parish Matters (for information only):

Cllr Bingham – had spoken to the tenant re some dead trees at Ackenthwaite and reported another successful Milnthorpe Art Exhibition.

Cllr Hurst – a wall near the allotments and a hedge on Church Street were in need of attention. Branches overhanging one of the Playing Field benches had been broken off by youths. The Stotts were doing an excellent job of keeping The Square tidy.

Cllr Scrogam – was seriously concerned that cars had been allowed to park on The Green during the art exhibition.

Cllr Adair – overgrown brambles on both sides of Church Street were causing difficulty and danger for footway users.

Cllr Baverstock – unauthorised advertising material, including A-boards, in and on the approaches to the village were unsightly and unacceptable.

13. General correspondence – Deloitte Ride Across Britain 2019 would be using Milnthorpe as a pit-stop on Wednesday 11 September. **Approved** by members.

14. Reading Matter – none.

15. Notice of items to be included on agenda for next meeting, and additional to those referred to above – none.

15. Date of next meeting – PC confirmed as Monday 9 September 2019 at 7.30pm in Milnthorpe Catholic Church Hall, preceded at 7.00pm by the bi-annual Market Traders meeting.

The meeting closed at 9.05pm